

Terms and Conditions of the International Curator Competition for the Estonian Exhibition at the 15th Architecture Exhibition *La Biennale di Venezia*

1. Organisers of the Competition

Estonian Centre of Architecture (hereinafter ECA) – the organiser of the exhibition and curator competition;

Union of Estonian Architects (hereinafter UEA) – co-organiser;

Estonian Cultural Endowment (hereinafter ECE) – partner;

Estonian Ministry of Culture (hereinafter EMC) – partner.

2. Objective of the Competition

The objective of the competition is to find the best concept and curator for the Estonian exposition providing an excellent exposition for the Estonian architecture on an internationally high level at the 15th Architecture Exhibition *La Biennale di Venezia* in 2016. The competition is open for concept proposals by art theorists, art historians, architects, designers, interior designers, historians and curators of other professions related to the field of architecture.

At the time of the announcement of the present competition, the general theme of the 15th Architecture Exhibition *La Biennale di Venezia* was yet to be revealed. Nevertheless, the proposals for the Estonian exposition should reflect both current global issues and important aspects of the ideas and practice of contemporary Estonian architecture.

In addition to Estonian architects, also internationally recognised curators and professionals of the field (theoreticians and practising architects) are invited to participate in the competition of the Estonian exhibition.

3. Format of the Competition

3.1 The international public competition shall include two stages.

3.1.1 In the first stage, the entrants are asked to present the description of the conceptual design of the exhibition (up to 5,000 characters without spaces) and the visualised design of the exposition.

3.1.2 In the second stage, the detailed draft project with the respective budget, a more elaborate description of the design (up to 10,000 characters with spaces) and information about the curatorial team are submitted.

4. Eligibility

There is no restriction to the participation in the curator competition with the exception of the persons named in Article 5. International teams are expected to include persons competent in and familiar with Estonian architecture.

5. Participation Restrictions

The competition may not be participated by the chairman, members, replacement members and experts of the Jury, similarly by the compiler of the terms of the competition and other persons in a clearly advantageous position due to their involvement in the preparation and organisation of the competition and/or who could influence the decisions of the Jury. The competition may not be participated by the persons related to the above-named persons (spouse, cohabitant, relatives in direct ascending and descending line, siblings), the business partners connected with the chairman, members and experts of the Jury who are shareholders of incorporated entities in the given field of activity, and their subordinate co-workers.

6. Language of the Competition

The official languages of the competition are Estonian and English.

7. The Start and End Date of the Competition

The competition begins on June 17, 2015.

The deadline for the submission of questions regarding the terms and conditions of the competition is August 20, 2015.

The deadline for the submission of the competition entries is August 31, 2015 at 15:00 (GMT +2).

The selected works shall be announced by September 22, 2015.

The deadline for the submission of the entries for the second stage is October 19, 2015 at 15:00 (GMT +2). The final results and the winner shall be announced by November 10, 2015.

8. Awards

8.1 In the first stage, the Jury shall select the best three entries and invite the authors to participate in the second stage. Every work submitted in the second stage shall be awarded 1500 euros by the Estonian Centre of Architecture. In case less than five entries are submitted in the first stage, the Jury shall have the right to invite less than three authors/teams to participate in the second stage and re-allocate the prize funds.

The prize money shall be paid by the Estonian Centre of Architecture. The payments shall be pursuant to the Income Tax Act §19 subsection 3 clause 4 exempting international cultural and scientific awards from the income tax.

8.2 The curator shall not be selected only in case none of the entries meet the required standards and the Jury declares the competition unsuccessful or it is decided not to participate in the 15th International Architecture Exhibition.

9. Jury

9.1 The entries shall be assessed by the Jury composed of the following members:

Raul Järg (architect, Chairman of the Jury, architect, Chairman of ECA, Commissioner of the Estonian exposition at the International Architecture Exhibition in Venice);

Toomas Tammi (architect, member of UEA, Dean of the Faculty of Architecture of the Estonian Academy of Arts);

Maria Arusoo (art historian and curator, representative of the Estonian Society of Art Historians and Curators, Director of the Centre for Contemporary Art Estonia);

Siim Tuksam (architect, member of UEA, co-curator of the Estonian exposition in 2014);

Veronika Valk (architect, Head of Research at the Faculty of Architecture of the Estonian Academy of Arts, Adviser on Architecture and Design at the Estonian Ministry of Culture);

Jan Skolimowski (architect, member of UEA).

The Secretary of the Jury is Anu Lill (Producer at ECA).

The Jury shall retain the right to engage experts to participate in the selection process if necessary.

9.2 The Chairman and members of the Jury have the right to vote. The Chairman presides over the work of the Jury and generally acts as their spokesperson. In the event of an equal division of votes, the Chairman shall have the casting vote. An expert of the Jury is a qualified person in an area of specialisation whom the Jury engages if necessary or consults with in regard to a particular issue. The expert has no right to vote. The Secretary of the Jury shall administer the work of the Jury, participate in its work and draw up the minutes. The Secretary has no right to vote.

9.3 The Jury shall assess the entries according to the following criteria:

- the international appeal, stimulation and creative potential of the concept;
- the feasibility of the concept within the limited budget;
- the competence of the curatorial team;
- the transportability of the exposition with the possibility for repeated exhibition in Estonia and abroad following the Biennale in Venice.

9.4 The first stage of the competition is anonymous, thus in the first stage the Jury shall assess the submitted entries anonymously.

10. Coordination of the Terms and Conditions of the Competition

The terms and conditions of the competitions have been coordinated with the Jury, the Estonian Ministry of Culture and the Union of Estonian Architects.

11. Announcement of the Terms and Conditions of the Competition

The terms and conditions of the competition can be downloaded free of charge on the ECA website www.arhitektuurikeskus.ee from June 17, 2015.

12. Questions Concerning the Terms and Conditions of the Competition

Questions concerning the terms and conditions of the competition may be submitted until August 20, 2015 by e-mail to anu@arhitektuurikeskus.ee. Answers to the questions shall be disclosed within three working days on the website www.arhitektuurikeskus.ee as an appendix to the information concerning the competition.

13. The Period and Manner of Submitting the Competition Entries

13.1 In the first stage of the competition, the entries must be submitted by e-mail with the subject line "Veneetsia 2016" to anu@arhitektuurikeskus.ee by August 31, 2015 at 15:00.

The given e-mail shall include:

- the description of the proposal and the idea of the design concept for the Estonian exhibition at the 15th International Architecture Biennale in Venice (up to 5,000 characters with spaces);
- The title of the exposition;
- the letter of confirmation digitally signed by the author(s) or their authorised representative stating that the author(s) assume the responsibility for bringing the Estonian exhibition at the 15th International Architecture Exhibition to fruition, for drawing up and completing the information materials accompanying the exhibition and the preparation of the materials to be published in the general catalogue of the Biennale, adhering to the time schedule prescribed for completing the work and to the given budget (Form 1).

The e-mail shall contain the code word of the entry.

The submitted materials shall be digitally signed by the authorised representative of the team of architects.

The recipient of the entries shall send a confirmation of the receipt of the entry.

13.2 In the second stage of the competition, the entries shall be similarly submitted by e-mail with the subject line "Veneetsia 2016" to anu@arhitektuurikeskus.ee by October 19, 2015 at 15:00.

The given e-mail shall include:

- the detailed description of the draft project of the exposition (up to 10,000 characters with spaces);
- at least three 3D illustrations of the exposition;
- the ideas and principles for the information materials accompanying the exposition (incl. the catalogue);
- the detailed budget. The estimated budget shall consider the cost of the compilation, design, production, installation and dismantling of the exhibition and the compilation of the information materials (incl. the contractual fees of the team, costs of the technical equipment, the compilation of the information materials related to the exhibition such as the informative texts and bilingual catalogues, and the creation and production of the multimedia programme if necessary and required by the concept of the exposition) broken down by expenditure items;
- the names and contacts of the curator and the members of the curatorial team as a pdf-file;
- the CVs of the key members of the project team (curator, architect, designer etc). The CV of each key member shall provide information about their technical and professional competence, work experience in international projects as well as language skills. The key members and authors may (but do not have to) be the same persons.

The e-mail shall contain the code word of the entry.

The submitted materials shall be digitally signed by the authorised representative of the team of architects.

The recipient of the entries shall send a confirmation of the receipt of the entry.

14. Requirements for the Competition Entries

14.1 The costs for carrying out the concept for the Estonian exposition at the 15th International Architecture Biennale in Venice must remain under 50,000 euros including VAT.

14.2 The proposed concepts must be reflective of relevant issues for Estonia and/or the field of architecture.

14.3 The proposed concepts must include a description of the selection criteria for the exhibited objects and a list of the introductory materials. The description of the concept does not have to consider the exhibition space allotted to the Estonian exposition as the given space is yet to be confirmed. The measures of the exhibition space will be approximately the same as in previous years (about 110 m²) with the height of the display up to 6 meters.

14.4 The exposition must be easy to dismantle and allow repeated display following the Biennale in both Estonia and abroad. Costs related to the repeated assembly in Estonia shall not exceed 5,000 euros including VAT.

14.5 The proposal must include the title of the exposition both in Estonian and English. The proposal must include the code word. The code word has to be combined of words, not numbers. The code word and title could coincide, but do not have to.

14.6 The winner of the curator competition must be prepared to sign an authorisation agreement with ECA, assuming the responsibility for bringing the Estonian exhibition at the 15th International Architecture Exhibition to fruition in Venice, Estonia and elsewhere, and for compiling and producing the information materials related to the exhibition. ECA shall be responsible for the technical project management of the exhibition.

15. Evaluation of the Entries and the Work of the Jury

15.1 An official record will be drawn up of the submitted competition projects, recording the total number of competition entries, each entry's code word, the title and composition of each entry in the order of their receipt.

The Jury shall decide which entries are accepted for evaluation. Entries shall not be evaluated for the following reasons:

15.1.1 the competition entry was not submitted in time for the deadline;

15.1.2 the competition entry fails to comply with the competition requirements;

15.1.3 the Jury considers the submitted project to be unprofessional.

15.2 The minutes of the Jury meetings shall be recorded. The working minutes are not subject to public disclosure.

15.3 Competition entries shall be evaluated based on the criteria set in Article 9.3.

15.4 The work of the Jury shall be considered completed after the evaluation of the competition entries and the selection of the winning project by simple majority or consensus and drawing up the final protocol.

The final protocol shall include:

15.5.1 the Jury's assessment of the selected works;

15.5.2 the reasons for not evaluating the projects excluded from evaluation;

15.5.3 the statement of the winning entry and the two remaining proposals in the second stage;

15.5.4 suggestions for the further development or improvement of the winning entry (if necessary).

The final protocol shall be published on ECA website.

16. End of Competition and the Announcement of Results

16.1 The final protocol of the Jury and the winning entry with the name(s) of the respective author(s) shall be announced by November 10, 2015.

17. Actions Following the Competition

17.1 The author(s) of the winning entry will be assigned the task of creating the Estonian exposition at the 15th International Architecture Biennale in Venice according to the terms and conditions set out in

Articles 14.1, 14.2, 14.3 and 14.4 and to the extent indicated therein. The author(s) shall retain the copyright for the project and the respective moral rights.

17.2 The exhibition shall be displayed in Venice at the Arsenale as an independent exhibition in a presumably 110 m² exhibition space the exact location of which is to be confirmed. Depending on the concept of the winning project and the respective agreements with the organisers of the Biennale, the exhibition space may be increased or decreased.

17.3 The winner of the curator competition shall submit the materials to be published in the general catalogue of the 15th International Architecture Exhibition according to the specified schedule of the completion of the works determined in the agreement that is to be concluded.

17.4 The official duration of the 15th International Architecture Exhibition will be confirmed based on the information received from the organisers in Italy. The estimated deadline for the completion of the exhibition is end of May – beginning of June 2016. The final and intermediate deadlines shall be specified and determined in the agreement concluded with the author(s) of the winning entry.

17.5 Following the exhibition in Venice, the exposition will be displayed also in Estonia and elsewhere.