# **Dunkin' Donuts**

# **Kayla McMillion**

751 N. Cable Road Lima, OH 45801 lima4acause@gmail.com (567) 289-9125 (w) (937) 210-2562 (c)

# Dunkin' Lima

Bowling for A Cause!

# **OVERVIEW**

Each business will compete to raise the most money for their charity in a month's time. At the end of a month we will gather for one grand event of bowling. Along with other fun games and prizes this event will bring the community together to support one another.

# **GOALS**

- 1. To raise money to support charity and bring awareness to their cause
- 2. Start a new tradition to bring the local businesses and organizations together in the community
- 3. A fun family event

## **SPECIFICATIONS**

#### **SUMMARY**

Businesses make a donation to the charity and the charity reserves the bowling lane for your business. Each business makes a video to kick off their month of collecting donations. The minimum commitment donation covers shirts for 4 people, bowling lane and prizes.

#### DAY OF EVENT

- Date: Tuesday, November 10, 2020
- Time: 5:30pm 7:30pm
- Place: Westgate Entertainment Center
- 20 lanes available

# **RULES**

- 1. Your business must be local (Lima)
- 2. Must make the minimum commitment donation of \$300 to the charity
- 3. Your charity/non-profit/organization must be local and registered

# **FORMS PROVIDED**

- 1. Recruitment packets
  - a. Summary/detail letter
  - b. Commitment form
  - c. Order form for funding shirts
- 2. Commitment packets
  - a. Donation Form with a list of charity/organizations we have contacted to participate
  - b. Log sheets for donations
  - c. Order sheet for business/charity shirts
  - d. 2-5 funding shirts and 20 -50 shirts to sell (optional)

# **COMMITMENT DONATION**

\$300 minimum paid to the charity/organization and they pay \$100 of that to
Westgate for bowling lane, shirts and prizes

### TIMELINE OF EVENTS

- October 2, 2020
  - Commitment Form Due
  - Pick-up Funding Shirts or Flyers
- October 5, 2020
  - Donation Form Due
  - Business T-shirt Order Form Due
  - o Pre-Donation Challenge Video Posted by 5pm
  - Donation Challenge Starts
- October 27, 2020
  - Volunteer Sign-up Sheet Due
  - o Last Minute T-shirt Order Form Due
- November 6, 2020
  - Total Raised Donations Sheet Due
  - o All donations for raffles and gift baskets dropped off at Dunkin' by 5pm
- November 10, 2020
  - Event day

# **VIDEO PROMOTION**

- Pre-Donation Challenge Video
  - Must be posted on or by 5pm October 5, 2020
  - Must include:
    - Introduce your business and who you are
    - Name of charity/organization you are sponsoring and their cause
    - Donation goal
    - How you are going to collect donations
  - Must be posted on <a href="https://www.facebook.com/lima4acause">https://www.facebook.com/lima4acause</a>

# **DONATIONS REQUESTED FOR RAFFLES AND GIFT BASKETS**

- Gift cards
- Coupons
- Pre-made gift baskets
- Thank you gifts
- Handmade items
- Locally made items

# T-SHIRTS (made by Lima Sporting Goods)

There will be three different t-shirts:

- 1. Funding T-shirts
  - a. Set price \$15
  - b. Used to raise money for the event
  - c. Link made to order online
  - d. Shirts can be premade to sell at local businesses
  - e. Each business will receive 2-5 shirts to promote event upon signing commitment form
- 2. Business/Sponsors T-shirts
  - a. Set price TBA
- 3. Volunteer T-shirts
  - a. Dunkin colors
  - b. For volunteers only